Enterprise Certification Licensing Inspection and Permitting System (ECLIPS)

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What is ECLIPS?

- Pilot Project for NC
  - DENR LQS Sediment Program
  - NCDA&CS Program
- Web-based
- Designed to automate the application, review, approval, and issuance of permits
- Manages inspections

Phased Implementation

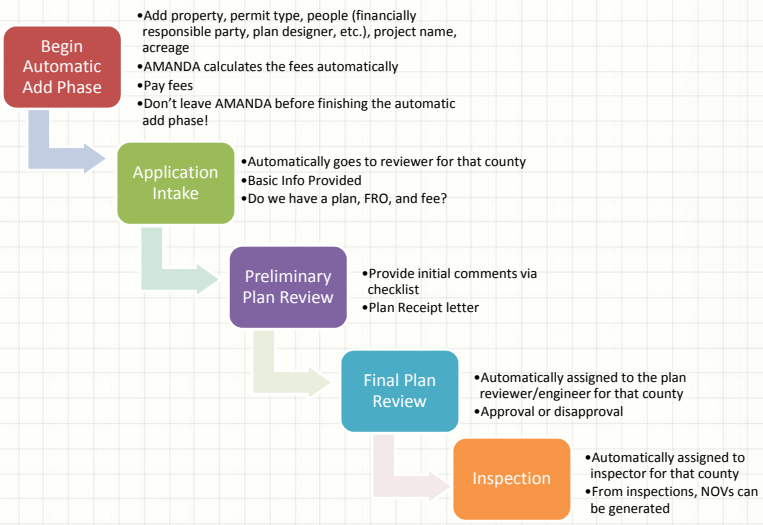
1. Back Office
2. AMANDA Mobile
3. Public Portal

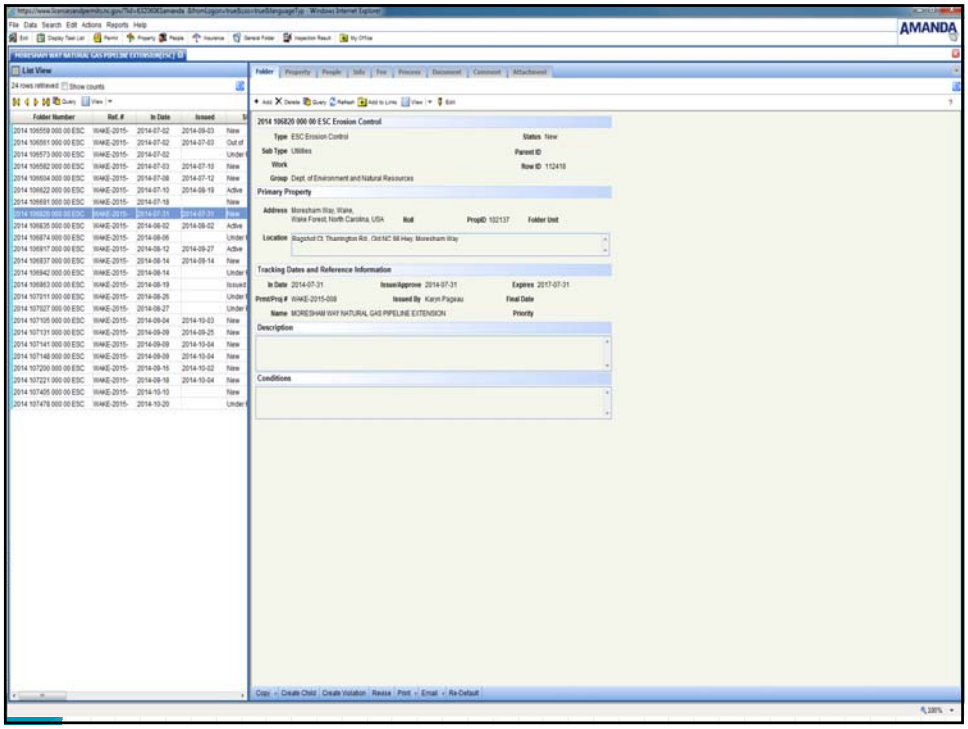
Back Office

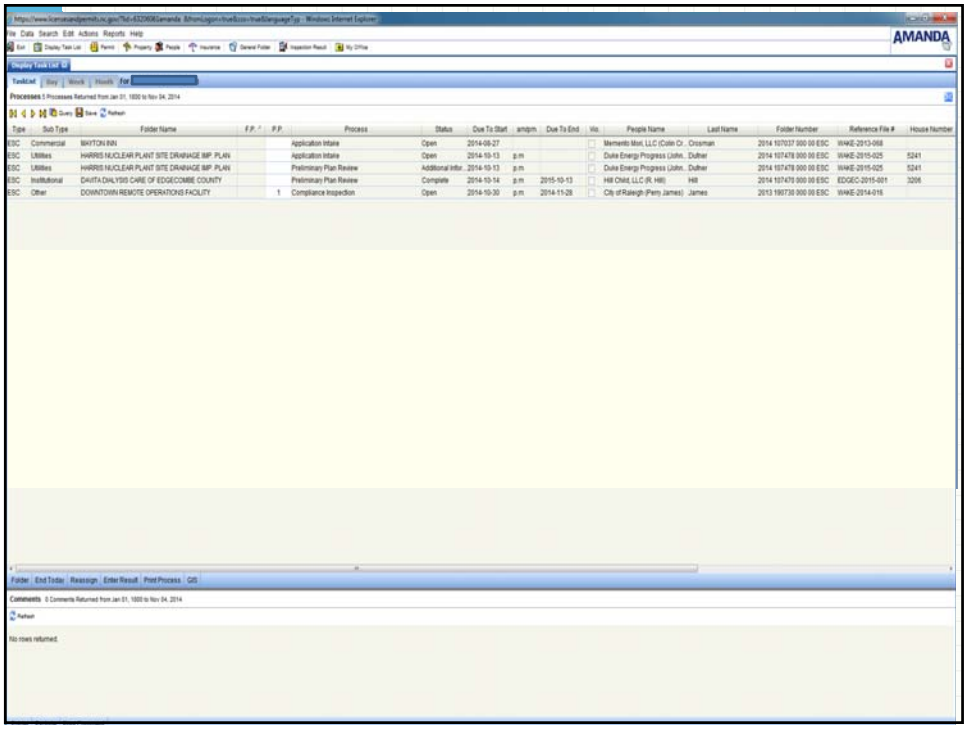
Back Office

- Online June 23, 2014
- Staff input of plans
- Preliminary and Final Reviews
- Permit issuance
- Inspections

The Process…







AMANDA Mobile

AMANDA Mobile

- Currently in testing phase
- Same basic information/functionality as back office with respect to inspection input and processing
- Can be used to complete inspections in the field, including photos
- Once connected to internet source, the tablets can sync and transfer data from inspections into the main AMANDA/ECLIPS database

Public Portal

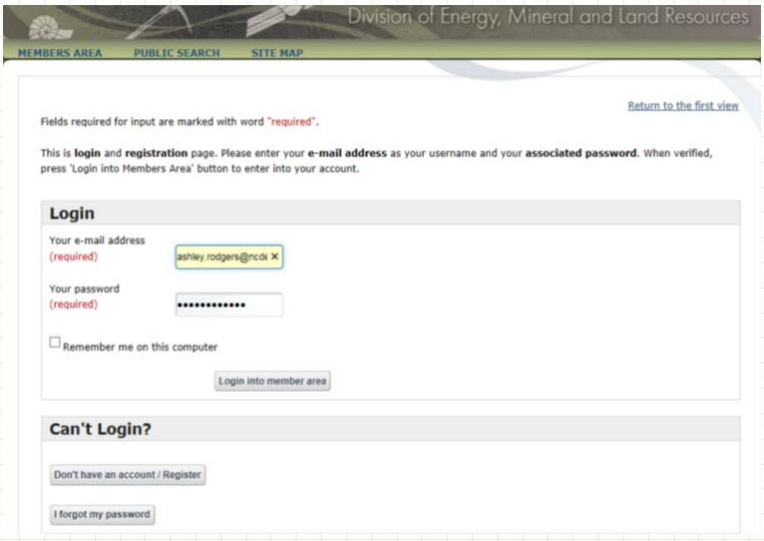
What We Anticipate……

Users for the Public Portal

- Two Types of Users
  - Public User
    - Anyone
    - Will be able to see basic project info and recent activities
  - Registered User
    - Actively involved in the permitting process (ex: plan designers)
    - Will be able to see more information, submit applications, pay fees, etc.

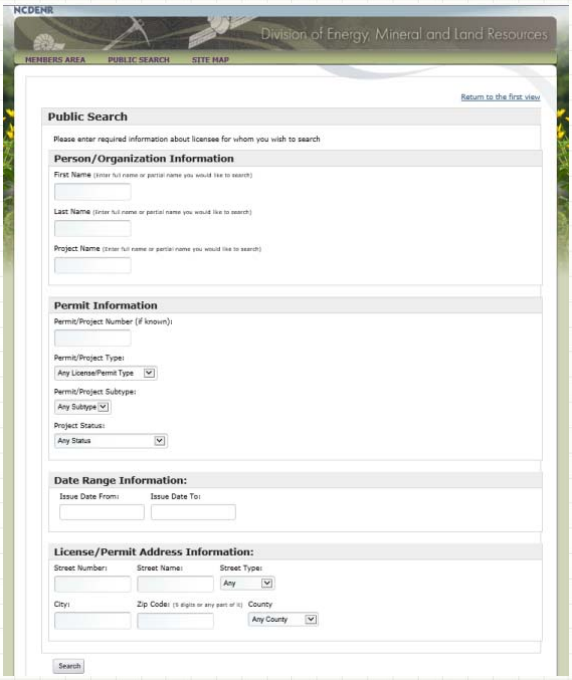
Users for the Public Portal

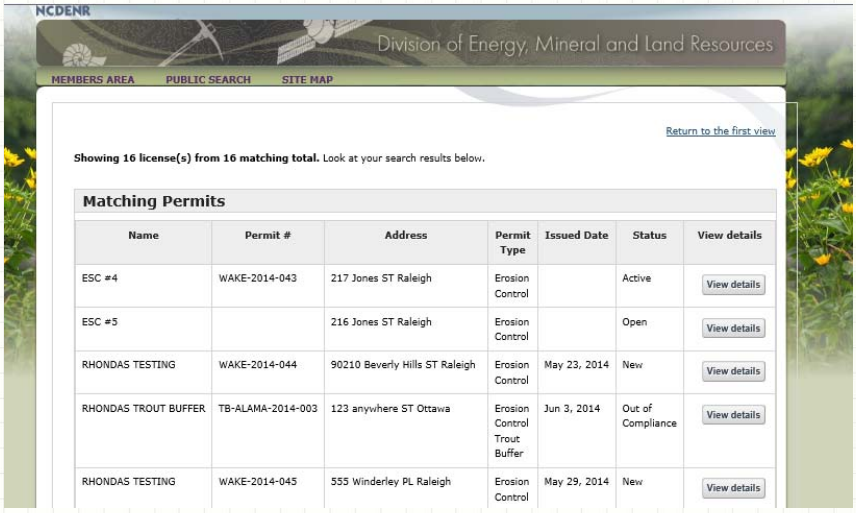
- Public User
  - Will be able to search E&SC plans by a person's name, permit type, issue date, or address
  - Once the search is successful, the public user will be able to see Folder information, address, status, and current process status

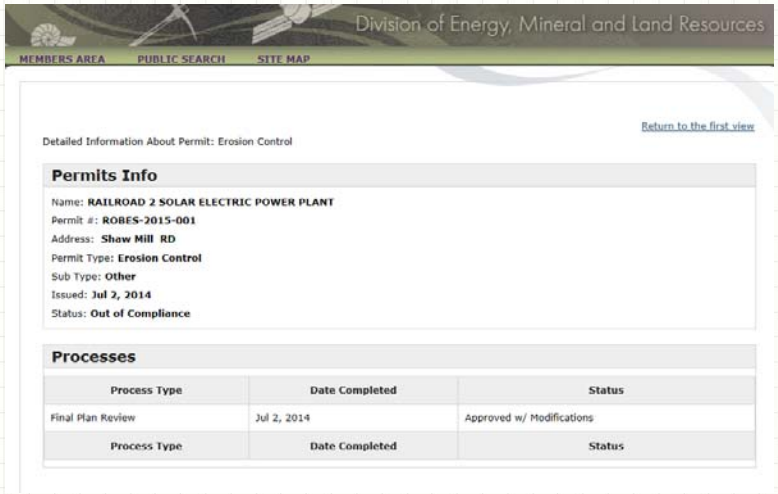


Public User Search

- Person/Organization
  - First Name
  - Last Name
  - Organization Name
- Permit Information
  - Project ID
  - Project Type/Subtype
  - Status
- Date Information
  - Permits/Plan approvals issued between certain dates
- Address Information
  - Street
  - City
  - Zip code
  - County







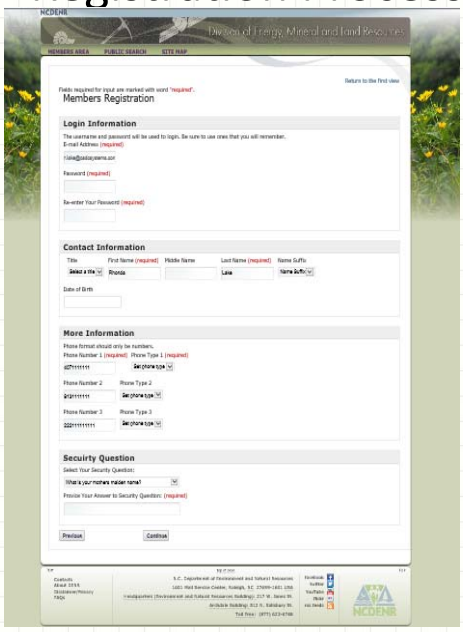
Details available to the public user:

- Basic Plan Information and Status
- Information on the last process actions with respect to plan review and inspections

Users for the Public Portal

- Registered User
  - Will establish a login and will be able to modify their personal information
  - Can login with username and password and see all permits associated to their “people” record in AMANDA/ECLIPS
  - Will be able to view detailed information for each folder, which includes folder processes and the process status.
  - Can pay fees and submit new applications
  - Can view documents and NOV’s which have been received
  - Update Local Program forms (staff of delegated E&SC programs)

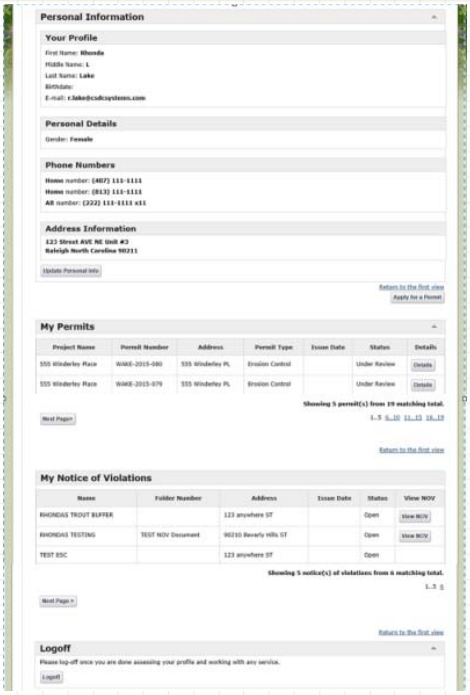
Registration Process

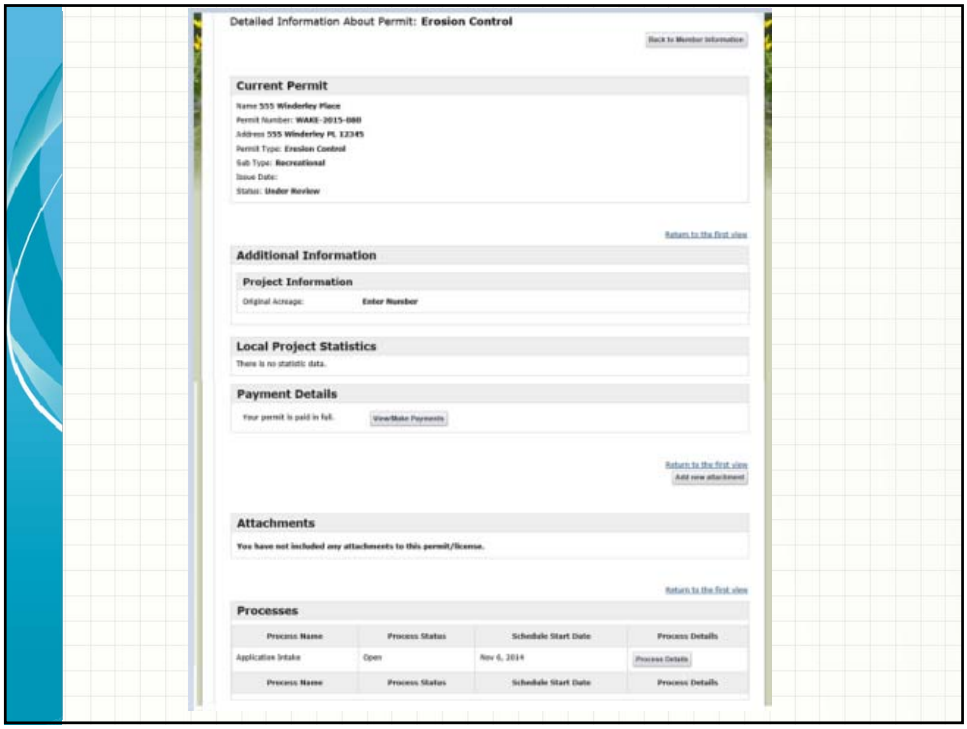


- Users will need a PIN to register
- Once you have a PIN, you can create a password, update information, and designate a security question
- Login with email and password

My Services Page

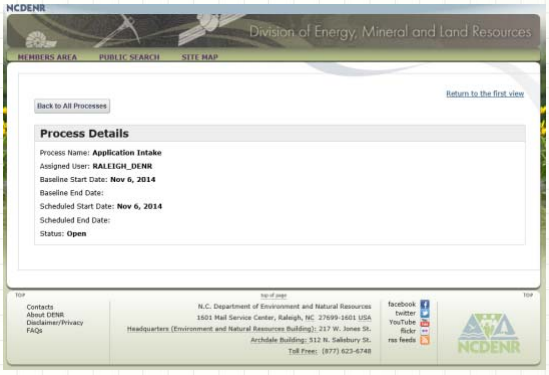
- View and Update Their Contact Information
- Submit an application for plan approval, including:
  - Uploading plans and associated documents
  - Paying fees
- Track Status of Applications/Plans
- View information on Notices of Violations





Process Details

- Process Name
  - Application Intake, Final Plan Review, etc.
- Assigned User
  - The LQS Staff person assigned to this process
- Baseline Start Date
  - The date the process may be started
- Baseline End Date
  - The date the process will be completed
- Scheduled Start Date
  - Scheduled date of the process
- Scheduled End Date
  - Date the process ended
- Status
  - Open, Active, Complete

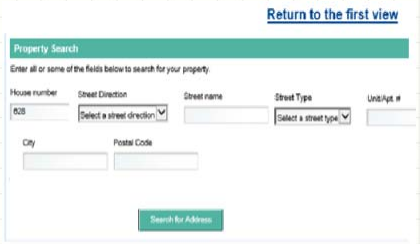


SUBMITTING A NEW APPLICATION

Submitting a New Application

- Application Type
  - ESC
  - ESTB
- Application Subtype
  - ESC: Residential, Commercial, Industrial, Institution, NCDOT, Highway, Local
  - ESTB: NCDOT, Private

Submitting a New Application

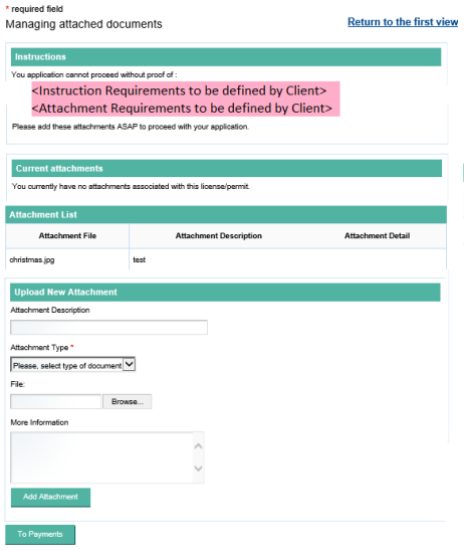


- Search for a property
- Select the correct property and confirm
- Confirm application details and add a custom description for the application (to tell it apart from any others)

Submitting a New Application

- Additional Information
  - Project information and financial responsibility
  - Contact information
  - Essentially, you will input info required on FRO

Submitting a New Application



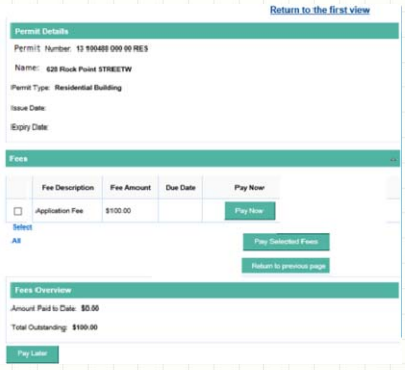
Attachments

- Any documentation to be submitted, including but not limited to:
  - Plans and details
  - Narrative
  - Cover Letter
  - Calculations
  - Riparian Buffer Authorizations
  - Landowner Consent Agreements

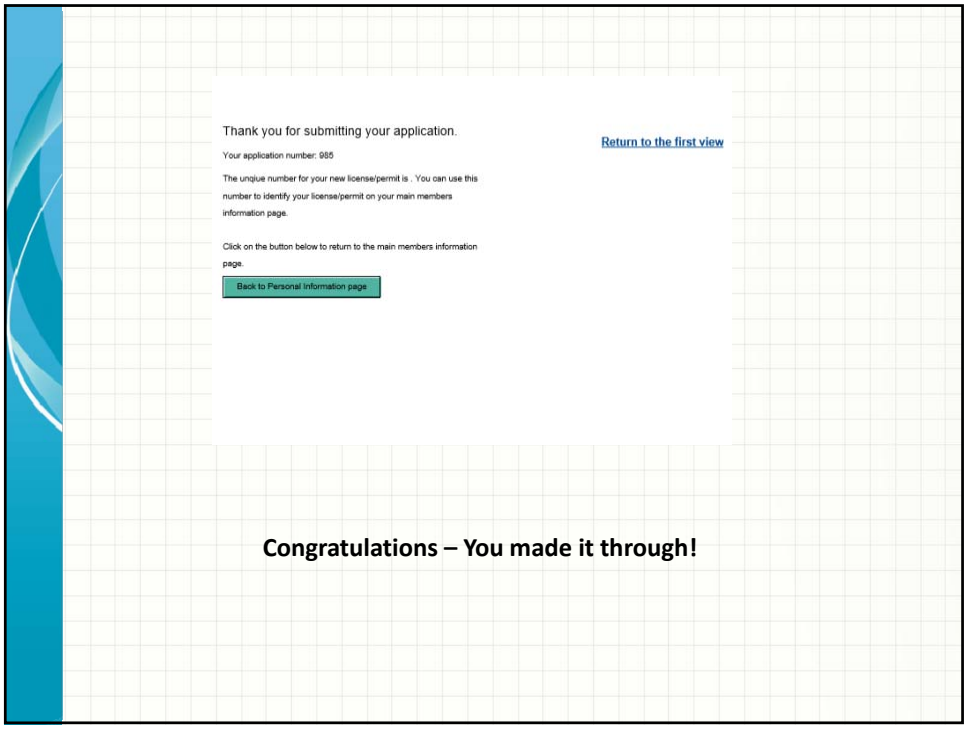
Fee Payment

Fees may be paid online via PayPoint

- Credit Cards (will include convenience fee)
  - Visa
  - MasterCard
  - Discover
- E-checks (no fee)



REMEMBER, a plan cannot be considered complete until a fee has been received!



Congratulations – You made it through!

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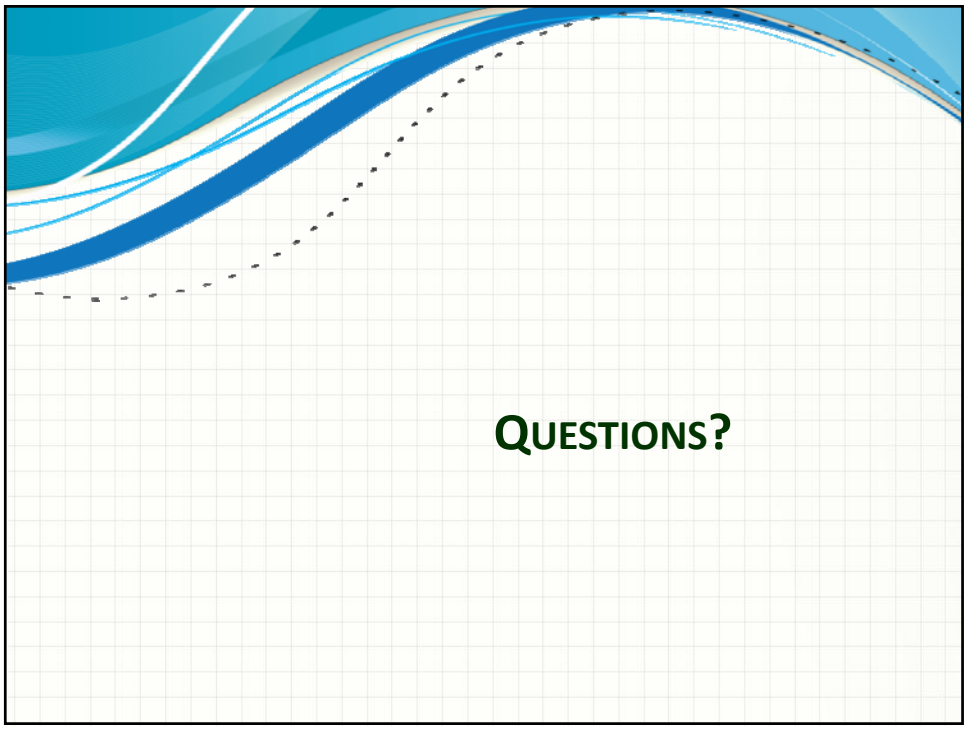
Remember – as a registered user, you can check the status of your application and track it through the process!

AMANDA/ECLIPS Pilot Project

- New web-based process for application submittal and tracking
  - Saves printing and postage costs
  - Allows you to confirm receipt and follow the application through the process
- Electronic payment of fees
- Reduction in turnaround time
  - Responses to preliminary review comments, etc.