What is ECLIPS?

- Pilot Project for NC
  - DENR LQS Sediment Program
  - NCDA&CS Program
- Web-based
- Designed to automate the application, review, approval, and issuance of permits
- Manages inspections
Phased Implementation

1. Back Office
2. AMANDA Mobile
3. Public Portal

Back Office
Back Office

- Online June 23, 2014
- Staff input of plans
- Preliminary and Final Reviews
- Permit issuance
- Inspections

The Process...

- **Begin Automatic Add Phase**
  - Add property, permit type, people (financially responsible party, plan designer, etc.), project name, acreage
  - AMANDA calculates the fees automatically
  - Pay fees
  - Don’t leave AMANDA before finishing the automatic add phase!

- **Application Intake**
  - Automatically goes to reviewer for that county
  - Basic info provided
  - Do we have a plan, FRO, and fee?

- **Preliminary Plan Review**
  - Provide initial comments via checklist
  - Plan Receipt letter

- **Final Plan Review**
  - Automatically assigned to the plan reviewer/engineer for that county
  - Approval or disapproval

- **Inspection**
  - Automatically assigned to inspector for that county
  - From inspections, NOVs can be generated
AMANDA Mobile

• Currently in testing phase
• Same basic information/functionality as back office with respect to inspection input and processing
• Can be used to complete inspections in the field, including photos
• Once connected to internet source, the tablets can sync and transfer data from inspections into the main AMANDA/ECLIPS database
Public Portal

What We Anticipate......

Users for the Public Portal

• Two Types of Users
  – Public User
    • Anyone
    • Will be able to see basic project info and recent activities
  – Registered User
    • Actively involved in the permitting process (ex: plan designers)
    • Will be able to see more information, submit applications, pay fees, etc.
Users for the Public Portal

• Public User

  – Will be able to search E&SC plans by a person’s name, permit type, issue date, or address

  – Once the search is successful, the public user will be able to see Folder information, address, status, and current process status
Public User Search

- Person/Organization
  - First Name
  - Last Name
  - Organization Name
- Permit Information
  - Project ID
  - Project Type/Subtype
  - Status
- Date Information
  - Permits/Plan approvals issued between certain dates
- Address Information
  - Street
  - City
  - Zip code
  - County

Matching Permits

<table>
<thead>
<tr>
<th>Name</th>
<th>Permit #</th>
<th>Address</th>
<th>Permit Type</th>
<th>Issued Date</th>
<th>Status</th>
<th>View details</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESC #4</td>
<td>WAG-2014-043</td>
<td>217 Jones St Raleigh</td>
<td>Eacmnt Control</td>
<td></td>
<td>Active</td>
<td>View details</td>
</tr>
<tr>
<td>ESC #3</td>
<td>WAG-2014-044</td>
<td>216 Jones St Raleigh</td>
<td>Eacmnt Control</td>
<td></td>
<td>Open</td>
<td>View details</td>
</tr>
<tr>
<td>RHODIAS BDZING</td>
<td>WAG-2014-055</td>
<td>123 anyhwere ST Otawa</td>
<td>Eacmnt Control</td>
<td>May 25, 2014</td>
<td>New</td>
<td>View details</td>
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<tr>
<td>RHODIAS STING</td>
<td>WAG-2014-045</td>
<td>525 Winderay Pk Raleigh</td>
<td>Eacmnt Control</td>
<td>Jun 3, 2014</td>
<td>Out of Compliance</td>
<td>View details</td>
</tr>
<tr>
<td>RHODIAS STING</td>
<td>WAG-2014-045</td>
<td>525 Winderay Pk Raleigh</td>
<td>Eacmnt Control</td>
<td>May 29, 2014</td>
<td>New</td>
<td>View details</td>
</tr>
</tbody>
</table>
Details available to the public user:
- Basic Plan Information and Status
- Information on the last process actions with respect to plan review and inspections

Users for the Public Portal

• Registered User

  – Will establish a login and will be able to modify their personal information
  – Can login with username and password and see all permits associated to their “people” record in AMANDA/ECLIPS
  – Will be able to view detailed information for each folder, which includes folder processes and the process status.
  – Can pay fees and submit new applications
  – Can view documents and NOV’s which have been received
  – Update Local Program forms (staff of delegated E&SC programs)
Registration Process

- Users will need a PIN to register
- Once you have a PIN, you can create a password, update information, and designate a security question
- Login with email and password

My Services Page

- View and Update Their Contact Information
- Submit an application for plan approval, including:
  - Uploading plans and associated documents
  - Paying fees
- Track Status of Applications/Plans
- View information on Notices of Violations
### Process Details

- **Process Name**
  - Application Intake, Final Plan Review, etc.

- **Assigned User**
  - The LQS Staff person assigned to this process

- **Baseline Start Date**
  - The date the process may be started

- **Baseline End Date**
  - The date the process will be completed

- **Scheduled Start Date**
  - Scheduled date of the process

- **Scheduled End Date**
  - Date the process ended

- **Status**
  - Open, Active, Complete
SUBMITTING A NEW APPLICATION

Submitting a New Application

• Application Type
  – ESC
  – ESTB

• Application Subtype
  – ESC: Residential, Commercial, Industrial, Institution, NCDOT, Highway, Local
  – ESTB: NCDOT, Private
Submitting a New Application

- Search for a property
- Select the correct property and confirm
- Confirm application details and add a custom description for the application (to tell it apart from any others)

Submitting a New Application

- Additional Information
  - Project information and financial responsibility
  - Contact information
  - Essentially, you will input info required on FRO
Submitting a New Application

Attachments

– Any documentation to be submitted, including but not limited to:
  • Plans and details
  • Narrative
  • Cover Letter
  • Calculations
  • Riparian Buffer Authorizations
  • Landowner Consent Agreements

Fee Payment

Fees may be paid online via PayPoint
- Credit Cards (will include convenience fee)
  - Visa
  - MasterCard
  - Discover
- E-checks (no fee)

REMEMBER, a plan cannot be considered complete until a fee has been received!
Congratulations – You made it through!

Remember – as a registered user, you can check the status of your application and track it through the process!
AMANDA/ECLIPS Pilot Project

• New web-based process for application submittal and tracking
  – Saves printing and postage costs
  – Allows you to confirm receipt and follow the application through the process
• Electronic payment of fees
• Reduction in turnaround time
  – Responses to preliminary review comments, etc.

QUESTIONS?